



**Brockwell Live,
Brockwell Park 2022
Community Fund Process**

COMMUNITY FUND

Following the Mighty Hoopla & Cross The Tracks events in Brockwell Park in 2019, the organisers launched a Community Fund.

The aim of the fund was to benefit Brockwell Park and surrounding areas directly impacted by the events held in the park.

The fund consisted of guestlist contributions paid by all attendees on the event guest list.

The fund was open to local individuals, charities, organisations and local groups connected to Brockwell Park and its local area in order to support activities or projects linked with both the park and the surrounding area.

The fund returned in 2021 and is due to open for applications again in 2022: The Brockwell Live Community Fund.

The Brockwell Live Community Fund 2022 will consist of guest list contributions from each event held in Brockwell Park: **Wide Awake, City Splash, Jubilation, Mighty Hoopla and Cross the Tracks.**

In 2019 £12,450 was awarded to local community groups including:

Brockwell Park Miniature Railway
Childspace Cooperative Nursery
High Trees Community
Development Trust
Junior Open Mic Music Festival
St Matthews Project
ABRA
St Judes Primary School PTA
Herne Hill Forum
Brockwell Park Run
4ALL - Building Community in West
Dulwich
Brockwell Booters
Brockwell Park Community Partners
Yellow Qube
Brixton BMX Club
Brockwell Park Community
Greenhouses

COMMUNITY
FUND

Following Wide Awake, Mighty Hoopla and Cross the Tracks events in 2021. £21,460 was raised through guestlist donations and awarded to local groups and organisations.

In 2021, the following local community groups were awarded funding:

St. Matthew's Project
High Trees Community Development Trust
Station Hall Herne Hill
Art4Space
Herne Hill Forum
Barnwell Gardens greening group
Brockwell Park Community Greenhouses (BPCG)
BIGKID Foundation
South London Cares
Friends of Judith Kerr Primary School
Individual Resident - Deronda Estate, Tree Planting
Brockwell Park MAC

COMMUNITY FUND

COMMUNITY FUND APPLICATION CRITERIA

- **Location:**
 - The fund is open to applications from individuals, charities, organisations and local groups that are connected to Brockwell Park and its local area
- **Timeframe:**
 - The project applying for the fund must be taking place within the following 9 months after the award being confirmed
- **Age/Residency:**
 - Applicants must be aged 18 or over and a UK resident
- **Application Limit:**
 - Each project should only apply once

COMMUNITY FUND JUDGING CRITERIA

50% of the fund will be allocated to support Environmentally Sustainable Initiatives, the remaining 50% will be allocated to other activities / projects.

Applications will be judged on the following criteria for the 2022 event:

- Environmentally Sustainable Initiatives to benefit Brockwell Park and the wider area
- The audience it benefits within Brockwell Park or wider area
- Has a legacy for Brockwell Park or the wider area

COMMUNITY FUND

HOW TO APPLY

- Application process will be open on 27 June 2022 and will be open until 03 August 2022, applications will not be accepted after this time
- An Online Application Form will be added to the event websites for applicants to complete: [Community Fund Application Form](#)
- An email address will be monitored throughout the application process to assist with any queries from applicants community@brockwell-live.com
- For those who are unable to use the form, they can contact community@brockwell-live.com for another format.

PUBLICISING THE FUND

- Full details of the fund will be included on the events websites
- Local ward councillors will be asked to share the details with their communities via their channels of communication.
- Organisers will work with local groups who represent the interests of local organisations to promote the fund (i.e. BPCP, Herne Hill Forum, Friends of Brockwell Park).



Section One - Group / Organisation Details

Description (optional)

SECTION ONE

Group / Organisation Details

Applications Name

Short-answer text

Organisation

Short-answer text

Charity Number (where applicable)

Short-answer text

Address of Organisation

Long-answer text

Telephone Number

Short-answer text

Email Address

Short-answer text

Section Two - Purpose of Funding

Description (optional)

Description of the Activity/Project

Long-answer text

Who is going to participate in the project?

Long-answer text

Approximately how many participants will be involved in the project?

Long-answer text

Where will the project take place?

Long-answer text

Project Start Date

Day, month, year



Project Completion Date

Day, month, year



Section Three - Funding

Description (optional)

What is the overall cost of the project?

Long-answer text

How much of this fund is the organisation applying for? (maximum application limit of £5,000)

Short-answer text

How are the remainder of the project costs being funded? Please provide details of any other funding inc. amounts, dates received, organisations

Long-answer text

After section 4 Continue to next section

Section 5 of 5

Section Four - Declaration

I declare that the information supplied is accurate and complete.

I understand that all information provided in respect of the fund application will be held electronically.

Name (please print)

Short-answer text

Date

COMMUNITY FUND

JUDGING PROCESS

Once the application deadline has passed, the fund will be allocated by an independent panel consisting of:

- Brockwell Live director
- Herne Hill ward councillor
- Thurlow Park ward councillor
- Tulse Hill ward councillor

Any councillors in these areas interested in being part of the independent panel should contact community@brockwell-live.com

Successful applicants will be notified by email by 12 August 2022

Applicants then have 10 working days to respond otherwise their application will be declared void and another applicant will be selected as above and will receive their allocation of the fund.

If we do not receive a sufficient number of applications that adequately meet the judging criteria (at the sole discretion of the judging panel), the fund may not be distributed, or may not be distributed in full. Any remaining funds will then be carried over to the next year, and if any funds remain within year 3 they will be distributed to the associated Brockwell Live charity partners.

COMMUNITY FUND

ALLOCATION OF THE FUND

The total fund amount will not be known until the festival has taken place each year. The amount of the fund allocated to each successful applicant will be decided by the judging panel.

Successful applicants will receive the fund by 05 September 2022

PERSONAL DATA AND PUBLICITY

Successful applicants will be required to:

- take part in a press release
- submit photos and a quote associated with the projects that the fund has supported
- submit an end of project report to document where / how the money has been spent, highlighting the benefits to which sectors of the local community

TRANSPARENCY

- Guest list funds will be transferred into a dedicated bank account set up specifically for the fund monies
- This bank account will be managed by Summer Events Ltd who will also action the payment of monies to the successful applicants
- Once successful applicants have been informed, the full list of awards will be published on the events website

Section 7: Community Fund - Key Milestones

COMMUNITY FUND - KEY MILESTONES

27/28/29 May 02/03/04/05 June	Event Dates	<ul style="list-style-type: none">• Events take place• Guest List Donations placed in Brockwell Live holding account
Monday 27 June - 22	Community Fund Advertised	<ul style="list-style-type: none">• Community fund process shared with Community groups/projects/past applicants
Monday 27 June - 22	Community Fund Opens	<ul style="list-style-type: none">• Community Fund is announced and application form open on websites• Applications are accepted
03-Aug-22	Community Fund Closes	<ul style="list-style-type: none">• Deadline for applications
08-Aug-22	Panel meet to review applications	<ul style="list-style-type: none">• Decision made on successful applicants
12-Aug-22	Successful applicants contacted	<ul style="list-style-type: none">• Applicants are emailed to state they are successful are given 10 working day deadline to confirm their funding request and payment details
22-Aug-22	Deadline for applicants to respond	<ul style="list-style-type: none">• 10 working day deadline complete for applicants to confirm their funding request
05-Sep-22	Monies paid by Summer Events to successful applicants	<ul style="list-style-type: none">• Applicants to receive funding